

HKLTL Captains' Meeting Agenda
By Zoom 13 September 2022 at 10am

Attendees: 41 attendees

Committee Attendees

Alison Whalley (Chair)
Alison Quinlivan (Secretary)
Kathleen Wong (Treasurer)
Christine Boyle (Registrar)
Nive Bailey (Scheduler)
Ildiko Fecser (Social Coordinator)
Viki Angela (Div 1 Rep)
Sarah Chan (Div 2 Rep)
Angela McCareins (Div 3 Rep)
Penny Austin (Div 4 Rep)

Committee Apologies:

Zhanel Kee (Premier Rep)

Meeting Commenced: 10.00am

Meeting Concluded 10.40am

1. Chair's Welcome (Alison Whalley)

- Welcome to 40th anniversary of HKLTL
- Thanks to all Captains for their commitment to the league during the difficulties over the past few years
- Three point focus for the season
 1. Return to business as usual
 2. Aim for maximum enjoyment on the courts
 3. Competitive tennis for the ladies of the HKLTL
- Introduce Committee members and welcome to new Committee members
 - Div 1: Viki Angela
 - Div 2: Sarah Chan
 - Div 3: Angelia MacCareins
- Welcome to new Social Coordinator - Ildiko Fecser
- Approval of previous Captain's Meeting Minutes from 6 September 2021
Proposed: Nive Bailey, Seconded: Christine Boyle (done prior to the meeting by Committee and communicated to Captains during the Zoom meeting)

2. Secretary Update (Alison Quinlivan)

- Communicating with the Committee
Follow guidelines in HKLTL hand book. All communication to be sent from Captains to Div Rep and cc in Chairperson and Secretary. One communication per topic, to be polite and respectful and kept to under 500 words. No lobbying of outside parties. If rules not followed the communication will be disregarded and may result in disciplinary action.

3. Registrar's Update/Division Representative Matters (Christine Boyle)

- All teams have been contacted by Registrar with information on Match results and Player Statistics
- To register new players use the amended team link on website. Captain to submit application, player to fill in new player questionnaire and coach to fill in assessment form and send directly to Registrar.
- Use names exactly as written on HK ID and also submit any other nicknames used by player
- Players returning to the league are considered new players if they haven't played in the HKLTL for the past 3 years.
- Each team requires Min 6 and Max 12 players. Players can be added until the 4th match of the season (approx. end of November)
- Guest players can be added any time . Max of 12 guest player spots per season, e.g. 1 player can pay max of 12 times, 2 players can play 6 matches each, 12 players can play once each. Guest players to come from a lower division except for Div 4, where Captain uses guest player registration form then if player is new to league they fill out NPQ and arranges a coaches assessment.
- Guest players do not play for the team during the Fall season they can switch to become a guest player for a different team in the Spring season.
- Teams to only play registered players. Captains to check the team list on the website to confirm that their players are registered: username and password : hkltl
- Turn around time for registering guest players is usually very quick ,but if in doubt check with Div Rep or Registrar

4. Scheduler's Update (Nive Bailey)

- Scheduler considers Public courts and Club Court needs as well as public and school holidays when working out match schedule
- Scheduler also acts as Public Court Liaison support roll to help facilitate public court team administration throughout the season
- Match scoresheets are to be emailed to Div Reps by the HOME team (rather than the winning team)
- New players to the HKLTL – enquires come through website and Scheduler tries to match with appropriate Div Rep who then asks for Captains support in placing new players in the division.

5. Treasurer's Update (Kathleen Wong)

- Current balance \$203,543.38 HKD .
- Bank account larger than usual as no social functions held during the past few years due to the protests and Covid. Hope to start running social events this season.
- Current team registration is \$900. Will be no refund if the season is cut short.

6. HKLTL Booklet Updates (Alison Whalley)

- 40th Anniversary Edition – Inside Cover has new Hall of Fame for past winners and recognizes past Chairs

- Thank you to Zoelynne Sursock (immediate past President) for 7 years of tireless volunteering for HKLTL. Hope to be able to formally thank Zoelynne at a social function later in the year.
- Rules are robust and the result of many years work. The committee will adhere to the rules as much as possible when issues arise. This ensures Committee is seen as fair and impartial
- MINOR rules changes/updates
- Existing Rule 2.5 – added wording to note that there would be no refund of registration fees if the season is cut short.
- Old Rule 3.3 – three criteria for removing a player from the roster was deleted entirely and old Rule 3.4 became 3.3.
- Old Rule 5.9 regarding the minimum play requirement was deleted entirely.
- Existing Rule 6.4 - added wording to clarify movement will happen in the case where the full season is cut short but either the Fall or Spring session is complete.
- Existing Rule 9.5 regarding rescheduled match day weather– wording amended to be aligned with match day rule 9.1 by removing the reference to T3 and above.
- Schedules - HOME team to email the match scores to the Division Rep (not winning team)
- The old “At A Glance: Weather Rules” table has been removed to avoid confusion

7. Team Conduct and Managing/Avoiding Disputes for the 2022/23 Season (Alison Whalley)

- Each team should print out and bring a Rule Book to matches
- Most protests could have been avoided with improved communication between teams and a better knowledge of the HKLTL Rule Book
- Guide to Managing and Avoiding Disputes - writing a protest is a last resort
- 500-word limit when writing to the Committee

8. Social Update (Alison Whalley)

- New Social Coordinator is - Ildiko Fecser.
- HKLTL hopes to see the HKLTL return to social functions/fundraising within Covid regs
- Return to home team hosting lunch after matches is encouraged

9. Other Business (Alison Whalley)

- Any questions after the meeting should be directed to your Division Rep for resolution
- Thanks to all Captains for joining . The HKLTL wishes you all a fun competitive season of tennis ahead.
- The Committee is committed to the smooth running of the HKLTL and is open to feedback (following the communication guidelines)

Meeting Concluded 10.40am